



**MAYOR**  
George D. Alpogianis

**ACTING VILLAGE MANAGER**  
Hadley Skeffington-Vos

**VILLAGE CLERK**  
Marlene J. Victorine

**TRUSTEES**  
John C. Jekot  
Joe LoVerde  
Danette O'Donovan Matyas  
Denise M. McCreery  
Craig Niedermaier  
Dean Strzelecki

**MEETING MINUTES**  
**General Government / IT Committee**  
**Remote Participation**  
**May 11, 2021 – 9:00 a.m.**

The General Government / IT Committee meeting was held on Tuesday, May 11, 2021, virtually. The meeting was called to order at 9:05 a.m. by Chairman Niedermaier.

**Members Present:**

- Chairman Craig Niedermaier
- Acting Village Manager Hadley Skeffington-Vos
- IT Director Bill Shaw
- Resident Jeff David

**Staff Present:**

- Dean Strzelecki, Trustee
- Kathy Thake, Assistant to the Village Manager
- Luis Tigera, Police Chief
- Martin C. Feld, Fire Chief
- Mike Pieczonka, Liquor Commissioner
- Danielle Grcic, Village Attorney
- Patrick Byrne, Assistant Liquor Commissioner
- Joana Ardelean, Sr. HR Manager
- John Melaniphy, Economic Development Director
- Evangeline Alpogianis, HR Generalist
- Katie Schneider, Community Engagement Coordinator
- Mitchell Johnson, Communications Coordinator
- Margaret Keating, Executive Assistant / Deputy Village Clerk

**Approval of Minutes**

IT Director Bill Shaw made a motion, seconded by Resident Jeff David, to approve the minutes of the April 13, 2021, Meeting; on voice vote all concurred.

**New Business**

- a. Ordinance Amending Chapter 10 Amusements and Entertainments, Article IV. Regulations for Licensees Operating Video Gaming Terminals, Section 10-83 Number of video gaming licensed establishments, Section 10-87 Annual Fees, Appendix D Fee Schedule, and Appendix E Penalties to the Niles Code of Ordinances (Liquor Commissioner Pieczonka / Asst. Liquor Commissioner Pat Byrne)**

Liquor Commissioner Michael Pieczonka and Assistant Liquor Commissioner Pat Byrne presented on the proposed changes on the Ordinance Amending Chapter 10 Amusements and Entertainments, Article IV. Regulations for Licensees Operating Video Gaming Terminals, Section 10-83 Number of video gaming licensed establishments, Section 10-87 Annual Fees, Appendix D Fee Schedule, and Appendix E Penalties to the Niles Code of Ordinances

Liquor Commissioner Michael Pieczonka and Asst. Liquor Commissioner Pat Byrne propose adjusting the language for the transfer of a liquor license to allow for the transfer of a license to specific family members after review and in consultation with the Village Attorney, Danielle Grcic.

Liquor Commissioner Michael Pieczonka and Asst. Liquor Commissioner Pat Byrne propose, in an effort to provide some relief to the licensed establishments in response to the COVID-19 impact, an amendment that alters the fees that are charged to licensed establishments and the Video Gaming Terminal Operators. As well as restructuring the video gaming licenses and amending transfer language.

The Public Safety Committee Members: Trustee Dean Strzelecki, and Village Attorney Danielle Grcic, and members of the Police and Fire Department joined the discussion along with the General Government / IT Committee. The General Government / IT Committee voted to bring these proposed changes to the Board of Trustees for Approval. IT Director, Bill Shaw made a motion to bring to the Village Board for approval, seconded by Resident Jeff David.

YEAS 4 Niedermaier, Skeffington-Vos, Shaw, David  
NAYS 0  
ABSENT 0  
ABSTAIN 0

**There being 4 affirmative votes, the MOTION CARRIED.**

- b. Discussion and Recommendation – Termination of the Electrical Aggregation Program Fall 2021 (Acting Village Manager Hadley Skeffington-Vos / Administration/H.R. Generalist Evangeline Alpogianis)**

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Acting Village Manager Hadley Skeffington-Vos and Administration/H.R. Generalist Evangeline Alpogianis led a discussion on the Termination of the Electrical Aggregation Program Fall 2021

Acting Village Manager Hadley Skeffington-Vos advised that the current Electrical Aggregation Contract is due to expire in September, and recommends letting the contract come to its natural end. The benefit to the residents is no longer there, and causes additional confusion to residents. The General Government / IT Committee agreed to let the contract expire. No formal vote was required.

**c. Discussion and Recommendation – Community Solar Program Fall 2021 (Acting Village Manager Hadley Skeffington-Vos / Administration/H.R. Generalist, Evangeline Alpogianis)**

Acting Village Manager Hadley Skeffington-Vos and Administration/H.R. Generalist Evangeline Alpogianis led a discussion on Community Solar Program Fall 2021. The program would be completely optional.

This program would be more Village promoted, but MC2 would be the operator. The Village would continue working with the Mayor’s Caucus on next steps, and would provide a further update at the June General Government / IT Committee meeting.

**d. FY2022 Al Ronan Lobbyist Agreement (Acting Village Manager, Hadley Skeffington-Vos)**

Acting Village Manager, Hadley Skeffington-Vos presented the Fiscal Year 2022 Lobbyist Contractual Agreement with Alfred G. Ronan. Alfred G. Ronan has provided lobbying services for the Village to advocate for the local, state, and federal funding. The general Government / IT Committee recommends a Resolution Authorizing a Contractual Agreement with Alfred G. Ronan, Ltd. for Lobbying Services on Behalf of the Village of Niles from May 1, 2021 through April 30, 2022 in the Amount of \$60,000 to be put before the Board of Trustees. Acting Village Manager, Hadley Skeffington-Vos made a motion to bring to the Village Board for approval, seconded by Resident Jeff David.

YEAS 4 Niedermaier, Skeffington-Vos, Shaw, David  
NAYS 0  
ABSENT 0  
ABSTAIN 0

**There being 4 affirmative votes, the MOTION CARRIED.**

**e. Software migration of Teen, Senior and Fitness from Max Galaxy to ActiveNet. (IT Director, Bill Shaw)**

IT Director, Bill Shaw presented the software mitigation from Max Galaxy, which was purchased by the Village several years prior for the Teen Center, Senior Center, and Fitness Center membership usage. Max Galaxy was bought out, and now ActiveNet is the provider. The agreement is under \$25,000, and does not meet the threshold to go before the Board of Trustees for approval, but IT Director Shaw advised he wanted the committee to be aware of the change.

**f. Classification and Compensation Study Update (Senior HR Manager, Joana Ardelean)**

Senior HR Manager, Joana Ardelean advised that the last time a Classification and Compensation Study was completed was done was in 2016, and it was time for the Village to do another Classification and Compensation Study to stay current with industry standards (recommended every 4 to 5 years). The Classification and Compensation Study Update was appropriated in the budget. A RFP was published last year. The agreement is under \$25,000, and does not meet the threshold to go before the Board of Trustees for approval, but the Village is still in discussion with an update expected at the June General Government / IT Committee Meeting.

**g. 2021 Summer Events update (Community Engagement Coordinator, Katie Schneider)**

Community Engagement Coordinator, Katie Schneider announced the Village of Niles Fourth of July Parade will be moving forward with precautions. More updates are expected by the May Board of Trustees Meeting. Community Engagement Coordinator, Katie Schneider advised the Village is in discussions with organizations about other summer festivals. The Village of Niles has also launched an Instagram, and Community Engagement Coordinator, Katie Schneider asks all to follow us!

**Comments from the Public**

None.

**Next Meeting**

June 8, 2021

**Adjournment**

Motion to adjourn was made by IT Director, Bill Shaw, seconded by Resident Jeff David; all concurred and the meeting adjourned at 10:28 a.m.

Margaret Rose Keating  
General Government / IT Committee Secretary

General Government / IT Committee  
May 11, 2021