



**MAYOR**  
George D. Alpigianis

**VILLAGE  
MANAGER**  
Joseph S. La Margo

**VILLAGE CLERK**  
Marlene J. Victorine

**TRUSTEES**  
John C. Jekot  
Joe LoVerde  
Danette O'Donovan Matyas  
Craig Niedermaier  
Dean Strzelecki

**MEETING MINUTES**  
**General Government / IT Committee**  
**Remote Participation**  
**August 9, 2022 – 9:00 a.m.**

The General Government / IT Committee meeting was held virtually via Zoom on Tuesday, August 9, 2022. The meeting was called to order at 9:05 a.m. by Chairman Niedermaier.

**Members Present:**

Chairman Craig Niedermaier  
Village Manager Joe La Margo  
I.T. Director Rehman Ali

*Niles Resident Jeff David was absent.*

**Approval of Minutes**

Chair Craig Niedermaier made a motion, seconded by Village Manager Joe La Margo, to approve the Meeting Minutes of the General Government / I.T. Committee Meeting held on July 12, 2022. On voice vote, the roll call was:

YEAS        3 Niedermaier, La Margo, Ali  
NAYS        0  
ABSENT     1 David  
ABSTAIN    0

**There being 3 affirmative votes, the MINUTES WERE APPROVED.**

**New Business**

**a. IT Network Audit and Assessment update (IT Director Rehman Ali)**

IT Director Rehman Ali advised the Network discovery and documentation is in progress and on track with CDW-G. The IT department has finalized discussions with Insight Public Sector and Fortinet for the WiFi and Switching configuration assessment that was originally scoped at \$79,000 and is now right-sized to \$14,475. The next item of scope is to audit and assess the Facility Access and Security (video) monitoring system to be completed by Johnson Control. IT Director Ali continued, C.Cure system is used by the Village facilities' Access Control and Milestone is the Video monitoring, Close Circuit Television system is

used by the Village facilities Video monitoring. At our last meeting, I had shared with the Committee that we were going to the board for ESRI Annual Software support contract renewal in the amount of \$38,000 and we were waiting on the final negotiated quote for the attachment. Unfortunately, IT Director Ali did not receive the paperwork in time for the board meeting. However, the good news is that the Village was able to negotiate the renewal down to \$35,000 year over year for the next 3-years without an increase. A total savings of \$9,000 over the term of the contract. The ESRI Software is a Geographic Information System utilized by various departments and the main consumers are the Public Works and Community Development departments. The software is used in mapping above & below-ground utilities such as water, sewer, trees, signs, and streets. The software maintains property ownership lines and Links address and parcel information for permits, licensing, and code and zoning.

- b. Board Approval: Johnson Control to complete Audit and Assessment Facility Access security and monitoring systems total amount of \$38,140; Insight Public Sector to complete the Fortinet Network and WiFi assessments in the amount of \$14,475 (IT Director Rehman Ali)**

YEAS        3 Niedermaier, La Margo, Ali  
NAYS        0  
ABSENT     1 David  
ABSTAIN    0

**There being 3 affirmative votes, the MOTION CARRIED.**

- c. Board Approval: ESRI 3-year contract for GIS sole source software and support renewal in the amount of \$35,000 at an annual basis (IT Director Rehman Ali)**

YEAS        3 Niedermaier, La Margo, Ali  
NAYS        0  
ABSENT     1 David  
ABSTAIN    0

**There being 3 affirmative votes, the MOTION CARRIED.**

- d. Social Media Archiving renewal (Communications Coordinator Mitchell Johnson)**

Communications Coordinator Mitchell Johnson advised the committee the Village of Niles is seeking use of an automated social media archiving service to capture social media activity, as the Village's Social Media pages are public record and can change frequently as members of the public can edit or delete posts on our pages. The Village is seeking to renew our contract with page Freezer Software for a 3 year contractual agreement in the amount of \$3,643.20 per year. Chair Niedermaier made a motion to approve the agreement, seconded by Village Manager Joe La Margo. On voice vote: the roll call was:

YEAS        3 Niedermaier, La Margo, Ali  
NAYS        0  
ABSENT     1 David

**ABSTAIN 0**

**There being 3 affirmative votes, the MOTION CARRIED.**

**e. Village Website Redesign Update (Communications Coordinator Mitchell Johnson)**

Communications Coordinator Mitchell Johnson advised the Village is wrapping up the Village of Niles website redesign. The Village is using the same vendor, and changing the aesthetics changing the homepage. The Village is hoping to go through internal reviews in September and go live to the public soon after. Chair Niedermaier advised he was interested in discussing the redesign further with Communications Coordinator Mitchell Johnson.

**Public Comment**

None

**Next Meeting**

September 13, 2022

**Adjournment**

Motion to adjourn was made by Chair Craig Niedermaier, seconded by Village Manager, Joe La Margo; all concurred and the meeting adjourned at 09:46 a.m.

Margaret Keating - General Government / IT Committee Secretary