



MAYOR
George D. Alpogianis

**VILLAGE
MANAGER**
Joseph S. La Margo

VILLAGE CLERK
Marlene J. Victorine

TRUSTEES
John C. Jekot
Joe LoVerde
Danette O'Donovan Matyas
Craig Niedermaier
Dean Strzelecki

MEETING MINUTES
General Government / IT Committee
Niles Village Hall | EOC/ Room 218
September 13, 2022 – 9:00 a.m.

The General Government / IT Committee meeting was held in-person in the EOC/ Room 218 at Niles Village Hall on Tuesday, September 13, 2022. The meeting was called to order at 9:03 a.m. by Chairman Niedermaier.

Members Present:

Chairman Craig Niedermaier
Village Manager Joe La Margo
I.T. Director Rehman Ali
Niles Resident Jeff David

Approval of Minutes

Chair Craig Niedermaier made a motion, seconded by Village Manager Joe La Margo, to approve the Meeting Minutes of the General Government / I.T. Committee Meeting held on August 9, 2022. On voice vote, the roll call was:

YEAS 4 Niedermaier, La Margo, Ali, David
NAYS 0
ABSENT 0
ABSTAIN 0

There being 4 affirmative votes, the MINUTES WERE APPROVED.

New Business

a. 0365 migration updates (IT Director Rehman Ali)

IT Director Rehman Ali advised the email migrations are completed, and the SharePoint Development and migrations are on schedule. The Village Wide Shares have been migrated and 75% of individual Department Shares have been migrated. Individual network drive, a.k.a. the "P" drives, are being migrated and requires more one-on-one with staff as we migrate and provide an overview to individual staff members in navigating and accessing their documents from the Cloud or OneDrive.

b. IT Network Audit and Assessment update (IT Director Rehman Ali)

Rehman Ali, IT Director provided an update on the network discovery and documentation which are in progress and on track with CDW-G. The assessment team working with Niles IT has identified several Network and Infrastructure remediation areas and was able to address one of the critical VPN issues during the assessment. There are three additional remediation activities that we will need the two teams to work on that would likely consume the contingency balance through the change order.

c. Committee Approval: Tyler Munis Annual renewal in the amount of \$140,115.86 (IT Director Rehman Ali)

IT Director Rehman Ali advised the Tyler Munis is the Village's Enterprise Resource Planning System used for Financial activities of Budgeting, Payroll, Accounts Payable, Account Receivables, Utility Billing, Cash/Treasury management, and Human Capital Management for personnel records. Chair Craig Niedermaier made a motion, seconded by Niles Resident Jeff David to approve the Tyler Munis Annual renewal in the amount of \$140,115.86 go before the Board of Trustees at the next Board Meeting. On voice vote, the roll call was:

YEAS 4 Niedermaier, La Margo, Ali, David
NAYS 0
ABSENT 0
ABSTAIN 0

There being 4 affirmative votes, the MOTION CARRIED.

d. Facade and Streetscape Improvement and Beautification Program Application for Flowerville at 7544 W. Oakton Street in the Amount Not to Exceed \$15,000 (Community Engagement Coordinator Katie Schneider)

Community Engagement Coordinator Katie Schneider presented Niles Business Flowerville's, located at 7544 W. Oakton Street, application for Facade and Streetscape Improvement and Beautification Program. The Committee reviewed the application, pictures of the building, and heard about their plans and proposal. Chair Niedermaier advised he was looking forward to the beautification of Niles, including public artwork. Chair Craig Niedermaier made a motion, seconded by IT Director Rehman Ali to approve Facade and Streetscape Improvement and Beautification Program Application for Flowerville at 7544 W. Oakton Street in the Amount Not to Exceed \$15,000 go before the Board of Trustees at the next Board Meeting. On voice vote, the roll call was:

YEAS 4 Niedermaier, La Margo, Ali, David
NAYS 0
ABSENT 0
ABSTAIN 0

There being 4 affirmative votes, the MOTION CARRIED.

e. Committee Approval: Rave Alert "Reverse 9-1-1" Automated Call Service Renewal with Rave Mobile Safety (Communications Coordinator Mitchell Johnson)

Communications Coordinator Mitchell Johnson presented the Rave Alert "Reverse 9-1-1" Automated Call Service Renewal for a term of either three years at \$3,900 per year, or for a term of five years at \$3,705 per year. Communications Coordinator Mitchell Johnson advised the Village has been utilizing Rave Alert since 2019 and have been pleased with their

services, and while this is not a sole source provider, the features Rave Alert provides suit the needs of the Village. The Committee agreed that in the interest of fiscal responsibility it is in the best interest of the Village to renew our agreement for a term of five years at \$3,750 per year. Chair Craig Niedermaier made a motion, seconded by Village Manager Joe La Margo to approve the Rave Alert “Reverse 9-1-1” Automated Call Service Renewal with Rave Mobile Safety for a term of 5 years at a rate of \$3,750 per year. On voice vote, the roll call was:

YEAS 4 Niedermaier, La Margo, Ali, David
NAYS 0
ABSENT 0
ABSTAIN 0

There being 4 affirmative votes, the MOTION CARRIED.

Public Comment

Chair Craig Niedermaier made a comment that he prefers and advocates for all public meetings to be more accessible to all which includes meeting via zoom/tele-conference.

Next Meeting

October 11, 2022

Adjournment

Motion to adjourn was made by Niles Resident Jeff David, seconded by IT Director Rehman; all concurred and the meeting adjourned at 10:03 a.m.

Margaret Keating - General Government / IT Committee Secretary