

SPECIAL EVENT SALES TAX (Food & Non-food) VENDOR FORM



All vendors are subject to taxes imposed by the Village of Niles, this includes Municipal Service Occupation Tax (sales tax), Sec. 94-112 which requires all businesses that sell tangible property at retail must collect and remit directly to the Village of Niles the additional 1% retailer occupation tax ([Ordinance Link](#)) and the Municipal Prepared Food and Beverage Tax, Sec. 94-250 which requires businesses that sell prepared food and/or beverage must collect and remit directly to the Village of Niles the additional 1% food and beverage tax ([Ordinance Link](#))
A one-time \$25 fee is due with this form.

Name of Business/Organization: _____

Organizer Main Contact: Contact Address: _____

Contract Phone: _____ Email: _____

Name of Special Event: _____

Date(s) of Special Event: _____ Location of Special Event: _____

Any vendor participating in the Special Event stated above must be listed:

Vendor Name:	Vendor Address, City, St Zip:	Vendor Phone:	IBN (Sales Tax Number):

Signature of Organizer: _____ Date _____