

1. **APPLICABILITY:** This form may be used in lieu of a standard Watershed Management Permit form only if the works consist of:
 - A. A development area less than 0.5acres, or the new impervious area created for a ROW project is less than 0.5acres.
 - B. Sewer reconstruction, relining, rehabilitation.
Sewer reconstruction, replacement, repair (including spot repairs involving excavation) on public right-of-way or utility easement, including appurtenances, using the same alignment (same trench); or,

Reconstruction of an existing building sewer service, including the addition of an inspection or maintenance manhole, with no change in alignment. Reconstructed sewers must be of the same diameter as that being replaced; and/or,
 - C. Minor New construction
The addition of a grease trap/separator, triple basin, or maintenance inspection manhole or mud basin with less than 25 linear feet of new sewer service construction with no new connection to an existing sewer main, in conjunction with building alteration, and/or change in ownership or use. Plans are required for new construction.

This form shall not be used if the alignment is changed more than 5 feet horizontally, if new service areas are added, or if new sewer work would require stormwater management facilities, or if reconstructed/replaced sewers will be larger in diameter than the existing sewer (including via pipe bursting). For these cases, a standard Watershed Management Permit is required.
2. **INSTRUCTIONS FOR FILING FORMS:** Submit typed NRI form in quadruplicate; complete all information or indicate non-applicability; do not leave any blank spaces; use "X" for checking applicable information. Submit four (4) copies of location map and plans. Submit two (2) copies of specifications, where applicable. Address all correspondence to Local Sewer Systems Section; for any inquiries or assistance, call (312) 751-3260.

Make written submittal sufficiently in advance. Give advance notice of at least two (2) working days before any work is started (telephone (708) 588-4055). For emergency repairs, give advance notice and obtain permission to start before any work is started, and proceed with written submittal. Failure to give advance notice and make written submittal as required constitutes a violation of the Watershed Management Ordinance.
3. **EXPIRATION:** This NRI will expire if construction has not started within one (1) year from the date of issuance. Construction under an expired NRI is deemed construction without a permit. Construction must be completed within one (1) year after start of construction.
4. **REVOCAION:** In issuing this NRI, the MWRD has relied upon the statements and representations made by the Applicant or his/her agent. Any incorrect statements or misrepresentations will be cause for revocation of this NRI, and all rights of the Applicant hereunder will immediately become null and void.
5. **PERMIT FEES:** The permit fee to be presented with the NRI applications is XXX plus XX per linear foot of sewer. (There is no fee for government public works projects.) The Fee Payment Voucher form is to be completed and submitted as instructed on that form. This NRI application will not be processed unless the fee, where applicable, is paid in full.

INSPECTION REPORT: (FOR MWRD USE ONLY) -----

1. **TIME SCHEDULE:** (a) Verbal telephone notice received ____ (b) Work started ____ Work completed ____ (c) First inspection made ____
Total number of inspection made _____.
2. **SUPERVISION:** (a) Construction supervision provided: Yes __ No __. If yes, supervision by Municipal employee ____ by Consultant ____
(b) Name of inspector _____.
3. **MANHOLES:** (a) With respect to the ground immediately adjacent, existing rims are below ____; at or above ____ immediate surroundings.
(b) Existing /new manholes are located in a low area and are subject to entry of surface runoff: Yes __ No __. If yes, watertight manhole covers are provided: Yes __ No __ (c) Condition of walls, bench, and frame of existing manholes: Subject to infiltration ____; Satisfactory ____.
4. **MATERIALS:** (A) Existing pipe ____ Existing bedding ____; Existing joint ____ (b) New pipe ____; New bedding ____; New joint ____.
5. **TESTING AND APPROVAL:** (a) Visual inspection only ____; Other tests (specify) ____.
(b) Test or inspection performed by: Municipal employee ____; Consultant ____; MWRD ____.
(c) Names of persons performing or witnessing test or inspection:
_____.

Comments: _____
_____.

-----APPROVAL BY METROPOLITAN WATER RECLAMATION DISTRICT-----

The project has been inspected and is hereby approved. (Test method _____.)
This approval does not constitute a release from other obligations under the Watershed Management Ordinance.

Date: _____
MWRD Area Inspector
MWRD Area Engineer/Field Supervisor