

## FENCE PERMIT CONDITIONS

### **\*A COMPLETED PERMIT APPLICATION SHALL BE SUBMITTED ALONG WITH ALL ITEMS IN BOLD**

- **Permit applications are required for all new installations as well as for replacement of existing fencing. You must submit a completed permit application along with 2 copies of a plat of survey. The location of the proposed fence must be clearly detailed/highlighted on the survey.**
- The applicant understands that the fence installer must contact the underground utility locating service (J.U.L.I.E.) @ 1-800-892-0123 - at least 48 hours before work begins.
- As required by Code, the “good” side of the fence must face your neighbor under all circumstances, even in cases where you abut a street or alley.
- Post holes must be 42” deep.
- Fence heights for all properties are limited to six (6’) maximum height including lattice from original grade on interior lot lines, (5’) in townhouse areas abutting a sidewalk. No fence shall be constructed within 30’ of a street intersection. All fences shall not encroach into any front yard on corner side yard – restrictions apply on corner rear yards. No fence shall be located closer than 12” to a public sidewalk or 3’ to center of any sidewalk.
- As a point of information, fencing can be constructed up to and on the property line. It is the responsibility of the homeowner to see that the fence is not installed on the neighbor’s property. The Village does not have a licensed surveyor on staff to determine legal boundaries; therefore we cannot get involved in property line disputes.
- If you elect to install a fence in an easement which is indicated on your plat of survey, you must take full responsibility for the fence in the event that any work is necessary in the easement. The Village and the utility companies will not pay for any damages to fences or other structures located in an easement. Under no circumstances may you prevent access to a manhole or utility box.
- Solid wood fences which are installed perpendicularly in drainage easements only must be kept at least two (2) inches from the ground to allow for surface drainage. The height of the fence is measured from grade; therefore any gap between the fence and the ground must be counted toward the total height of the fence.
- All excavated soil/materials and building materials must be removed from the site immediately following construction.

If the permit applicant already has an existing fence where the new fence is going all existing fencing and materials must be removed.

**ALL JOB SITE DUMPSTERS MUST BE FROM GROOT**

**800-244-1977**

If you have any questions regarding fences, please contact the Building Department.

Dennis O’Donovan

(847) 588-8064 Building Inspector [dpo@vniles.com](mailto:dpo@vniles.com)

REQUIRED INSPECTIONS:

Pre-Pour Inspection for postholes

Final Inspection

# FENCE PERMIT INFORMATION

**\*ALL JOB SITE DUMPSTERS MUST BE FROM GROOT**

**Permit Submittal and Review INFORMATION**

## EXPRESS PERMITS

- Garage Sale
- Temporary Banners
- Water Heaters
- Roof (Residential)
- Windows
- Patio / Driveway / Sidewalk
- Air Conditioner
- Sewer repair
- Shed
- Furnace

### Numbers to Know

- J.U.L.I.E. 811
- GROOT (dumpsters) 800-244-1977
- Building Department 847-588-8040
- Zoning Questions 847-588-8075
- Permit Technician 847-588-8048
- Electrical Inspector 847-588-8067
- Plumbing Inspector 847-588-8068
- Mechanical Inspector 847-588-8068
- Roofs/ Fences/ Concrete 847-588-8064
- Fire Code Inspector 847-588-8069
- Health Inspector 224-257-0774
- Framing Inspector 847-588-8067
- Engineering Dept. 847-588-7900
- Public Works 847-588-7900
- Water Dept. 847-588-7900
- Police / Fire 911

## STANDARD REVIEW

The Village of Niles prides itself on having a very quick review process. Most permits of a normal size job will be reviewed by all trades within 10 business days of submittal. Please keep in mind what slows down the review process is incomplete applications, wrong phone numbers, and missing requirements. Please review this informational pamphlet in detail before submitting your application.



*Community  
Development  
PERMITS  
Made  
EASY*

**Village of Niles Website**  
[WWW.VNILES.COM](http://WWW.VNILES.COM)