

DEMOLITION PERMIT

BA#: _____

Application

Inspector: _____

This application must be completed and accompanied by two copies of the property's plat of survey. (See reverse side for additional requirements). **Permit Fee: \$10 per \$1,000 of Construction Cost**
Partial Demolition Minimum \$750
Complete Demolition Minimum \$2500

Job Address		Construction Cost
<u>Owners Information</u>		
Name		
Street Address	City/State	Zip
Phone Number	Work Phone Number	
<u>Contractors Information</u>		
Name		Phone Number
Street Address	City/State	Zip

Contractor is required to submit a \$25,000 bond with this application unless there is a bond already on file. (Application will not be accepted without a bond or application completed in its entirety.)

I hereby certify that I have read and examined this application and that all statements and information provided are correct; and further certify that I am the Owner of the property, and agree that all work will be performed in compliance with the terms of this permit, approved construction documents, and all applicable Village code requirements.

As owner, I authorize (please print name of authorized agent) _____

To submit this application and to act on my behalf in regard to this application and any permit issued pursuant to this application.

Owner's Signature_____
Date

As authorized by the owner of the property, for which this permit is being requested, I hereby accept the responsibilities of the owner as set forth above.

Authorized Agent Signature_____
Date_____
Applicant's E-Mail Address*Village of Niles*

Demolition Permit Application

Community Development
1000 Civic Center Drive
Niles, Illinois 60714



Telephone: 847-588-8040
Fax: 847-588-8050

Demolition Permit Application

Note: GROOT is the exclusive waste hauler for the Village of Niles and all roll-off dumpsters must be obtained through GROOT. 1-800-244-1977

Demolition Checklist: **Everything in bold shall be adhered to for every demolition permit.**
(Applicant to initial next to each requirement or indicate not applicable.)

- _____ **Complete permit application on reverse side.**

- _____ **Cook County Environmental Control. This permit relates to lead paint and asbestoses and must be obtained before the Village of Niles will issue a demolition permit. You may contact the Cook County Department of Environmental Control at 69 W. Washington, Suite 1900 Chicago, IL 60602. Phone is (312) 603-8200, fax (312) 603-9828 or see the Cook County website at www.cookcountygov.com for more information on obtaining that permit.**

- _____ Notification of the adjacent property owners 10 days prior to demolition.

- _____ **Installation of 5' cyclone fence around entire demolition site. Site shall be maintained secured. Fines up to \$500.00 may be assessed for unsecured sites.**

- _____ **Proof of ownership and application signed by the property owner.**

- _____ **Pre construction meeting with building department.**
Pre construction inspection approved by: _____ Date: _____

- _____ **A copy of plat of survey.**

- _____ Village Finance Department (847-588-8037) Water billing: to insure the water final meter reading and to arrange for the meter to be removed.

- _____ Public Works (847-588-7900) for sewer and water disconnection. Water/Sewer shall be disconnected at the corporation on the main and sewer services shall be capped at the sewer main prior to the issuance of the permit. A separate plumbing permit for disconnects is required. Public Works Personnel must sign approval below.
Sewer - Approved by: _____ Date: _____
Water- Approved by: _____ Date: _____

- _____ Fire Department, Fire prevention Bureau: Oil tank removal: (847) 588-6842

- _____ Northern Illinois Gas Disconnection Letter: (888) 642-6748

- _____ Commonwealth Edison Disconnection Letter: (800) 334-7661

- _____ Joint Utility Locating Information for Excavators (J.U.L.I.E.): (800) 892-0123

- _____ County roads right of way openings: (312) 603-1670

- _____ State Road opening: (847) 705-4201

- _____ Health Department -Well or septic systems to be abandoned and/or possible rodent problems. A copy of the signed and sealed affidavit shall be submitted to both the Village of Niles Health Department. (Health department to sign approval below.)
Approved by Health Inspector: _____ Date: _____

- _____ All excavations from basements, crawl spaces and underground tank removal must be filled and compacted. A soil engineer's report shall be submitted indicating lifts and results of compaction testing.

The property must be maintained at all times in accordance to the *International Property Maintenance* code and the grass/weeds must be cut routinely, dust must be minimized.

April 22, 2009

NOTICE TO ADJACENT PROPERTY OWNERS

Applicant must obtain names and addresses of all adjacent property owners which should include both sides, rear yard and across the street. Mail the attached letter, certified mail, return receipt requested, at least three weeks prior to the planned demolition date. A copy of the completed letter and all white mailing receipts shall be submitted to the Village with the demolition permit application.

NOTICE OF PROPOSED DEMOLITION/CONSTRUCTION

Date:

Re: Property located at: _____, Niles, Illinois

Dear Sir or Madam:

Pursuant to Village of Niles requirements, notice is hereby provided that the undersigned is requesting a permit for a full/partial demolition located at _____
(site address)
and a building permit for reconstruction.

The applicant for the demolition/building permit is:

NAME: _____
ADDRESS: _____

PHONE #: _____
(Include area code)

The estimated date of demolition (pending approval by the Village of Niles) is _____.

Please feel free to call the applicant if you have any questions about the proposal. Copies of the proposed plans are on file at the Building Department at Village Hall, 1000 Civic Center Drive, Niles (847) 588-8060. Please note that violations of construction rules should be reported to this number during regular office hours (8:00 a.m. to 4:00 p.m., Monday through Friday). During other hours, please call the Police non/emergency number. (847)588-6500.

Sincerely,

Construction hours:

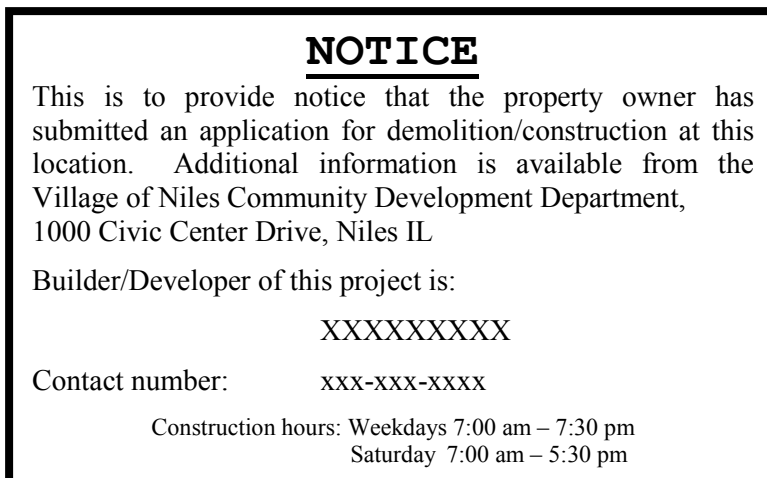
Weekdays: 7 a.m. to 7:30 p.m.
Saturday: 7 a.m. to 5:30 p.m.

Prior to the Village issuing a **DEMOLITION PERMIT**, the following items shall be completed/submitted in addition to the permit application:

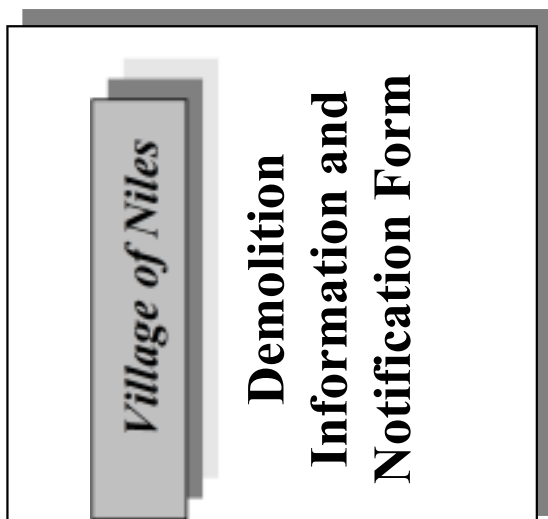
Seven (7) days prior to work of any kind being started, the applicant shall post a DEMOLITION NOTICE sign, 3' wide X 2' high, in a visible location on the subject property.

Signs can be made and purchased from FASTSIGNS, 7921 Golf Road, Morton Grove, (847) 967-7222 within 2 working days, or may be made by the owner/contractor.

Shown below is how the sign shall read or it will not be accepted by the Village of Niles.



Install and maintain a 5' minimum cyclone fence around the entire demolition/construction site. To protect the Village of Niles owned parkway from heavy machinery, including underground work, install and maintain a 4' orange construction fence around entire parkway. The fencing cannot be removed, relocated or altered in anyway, once approved by the Village.



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