

ROOF PERMIT CONDITIONS

*** A Completed Permit Application Shall be Submitted Along With All Items In Bold**

- **State License is required to be submitted or already on file and current with the village.**
- A maximum of 2 layers of roofing are allowed.
- If there are two existing roofs, they must be stripped down to the original sheathing.
- If any sheathing or flashing is rotted or damaged, it must be replaced.
- Self-adhesive ice/water shield product shall be applied to a point 36" inside the exterior wall line of the building and valleys. Therefore, 5' may be needed. Follow manufacturers' installation instructions.
- Shingles shall be fastened with non-corrosive nails or staples, penetrating a minimum of ¾ inch into sheathing – or through the thickness of the sheathing, whichever is less.
- The numbers of fasteners required are as follows:
 - A. 4 per 36-40 inch strip
 - 2 per 18-18 inch strip
- For attic ventilation, one square foot of free vent area shall be provided for every 150 square feet of floor area in the attic.

ALL JOB SITE DUMPSTERS MUST BE FROM GROOT

800-244-2977

If you have any questions regarding Roof Permits, please contact the Building Department.

Dennis O'Donovan (847) 588-8064 Building Inspector dpo@vniles.com

REQUIRED INSPECTIONS: Ice/water shield inspection Final Inspection (Owner need not be on site)

ROOF PERMIT INFORMATION

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**Permit Submittal and Review
INFORMATION**

EXPRESS PERMITS

	Numbers to Know
• Garage Sale	J.U.L.I.E. 811
• Temporary Banners	GROOT (dumpsters) 800-244-1977
• Water Heaters	Building Department 847-588-8040
• Roof (Residential)	Zoning Questions 847-588-8075
• Windows	Permit Technician 847-588-8048
• Patio / Driveway / Sidewalk	Electrical Inspector 847-588-8067
• Air Conditioner	Plumbing Inspector 847-588-8068
• Sewer repair	Mechanical Inspector 847-588-8068
• Shed	Roofs/ Fences/ Concrete 847-588-8064
• Furnace	Fire Code Inspector 847-588-8069
	Health Inspector 224-257-0774
	Framing Inspector 847-588-8067
	Engineering Dept. 847-588-7900
	Public Works 847-588-7900
	Water Dept. 847-588-7900
	Police / Fire 911

STANDARD REVIEW

The Village of Niles prides itself on having a very quick review process. Most permits of a normal size job will be reviewed by all trades within 10 business days of submittal. Please keep in mind what slows down the review process is incomplete applications, wrong phone numbers, and missing requirements. Please review this informational pamphlet in detail before submitting your application.



*Community
Development
PERMITS
Made
EASY*

**Village of Niles Website
WWW.VNILES.COM**