



TEMPORARY SIGN PERMIT APPLICATION

The Village of Niles recognizes that signs play an important part in identifying properties, businesses, services, events and other matters of public interest. Depending on their size, numbers, and location, signs affect the safety of traffic and can add to or deteriorate the character of the area and therefore must be regulated.

Address: _____

Business: _____

Contact Name: _____

Business Phone: _____ Email: _____

- Banner
- A-Frame
Within 10ft of Front Door
- Flag
Max 2 Flag Poles
- Inflatable
- Balloon
- Spot Light

Temporary signage is restricted to a maximum of 6 months per year. With a minimum 30 day increments.

Sign Dimensions: Height: _____ Width: _____ Sq/FT (32sq/ft max): _____

Material: _____ Fastening Method: _____

Location of sign on property: _____

Sign to read as follows: _____

Dates Requested: From: _____ To: _____ Total: _____

- Permit Submittal Checklist**
- Completed application
 - Site plan showing location of sign
 - Drawing / sketch of the sign including any dimensions

Office Use Only

Sign Fee: _____

Approved by: _____

Date of Approval: _____

Signature of Applicant: _____

Signature of Property Owner: _____

Permit Expiration

Date
